

Approved: \_\_\_\_\_

PROPOSED MINUTES

**SANILAC COUNTY COMMUNITY MENTAL HEALTH AUTHORITY**

MARCH 26, 2024

MEMBERS PRESENT: Roger Ballard, Lynne Brown, Bill Gray, John Groustra, Joyce Johnson, Robert Kozfkay, Nanette Susalla, Angie Weber, and Linda Willis

MEMBERS ABSENT: Robyn Gorringer and Brett Lester (both excused)

STAFF PRESENT: Wil Morris, Nicole Beagle, Jamie Reinke, Heather Hayes, Beth Fromwiller, Nick Hauxwell, and Merisa Thomas

- I. CALL TO ORDER: The Chairperson, Mr. Bob Kozfkay, called the meeting to order at 5:00 p.m. The Pledge of Allegiance was recited by everyone in attendance and Mr. Kozfkay offered a prayer.
- II. ROLL CALL: Mrs. Merisa Thomas, Recording Secretary, took roll. A quorum was present.
- III. RECOGNITION OF GUESTS: Mr. Kozfkay recognized the staff in attendance.
- IV. ADOPTION OF AGENDA: Ms. Brown made the motion, with support from Ms. Willis, to adopt the Revised Agenda as presented. The motion carried.
- V. COMMENTS FROM THE PUBLIC: There were no comments from the public.
- VI. PRESENTATION – Heather Hayes, Community Relations Supervisor: Mr. Morris introduced Mrs. Heather Hayes to the Board. She shared her background with the Board, as well as what her role is as a new member of the Sanilac CMH family. She shared some samples of what she’s been working on. The Board appreciates Mrs. Hayes’ presentation.
- VII. APPROVAL OF MINUTES: Ms. Brown made the motion, with support from Mr. Ballard, to approve the minutes of the February 27, 2024 Board meeting as presented. The motion carried.
- VIII. CEO’S REPORT: In addition to the written report, Mr. Morris shared:
  - The County Commissioners approved all of our recent reappointments.
  - Tara Webber is our April Staff of the Month. She works so well with our kids. She was instrumental in planning our Grinchmas that was held in the Children’s Department, has a great sense of humor, and is a great staff for our Agency.
  - The State is moving forward with Conflict-Free Case Management in certain areas. I’ve been spending a lot of time with the Rural CMH Collective. There have been conversations around rural exemptions for some of the things that the State is working toward. The conversations with the State have been positive. They keep asking for our Rural perspectives. We are the only Rural CCBHC. Instead of focusing on the letter of the law, we are trying to advocate for the intent of the law. The State has been flexible, and our hope is for that to continue.
  - Nicole and I have a meeting with Aspire tomorrow. We’d like an arrangement to share staff, especially Nurse Practitioners. This will benefit our local community hospitals as well as our Agency.
  - May Ball is Thursday, May 16<sup>th</sup> from 1:30pm-6:00pm.

- M-46 is under construction. Both lanes in front of the building were supposed to be closed starting today.
- We haven't received an update from Aztec yet regarding the parking lot. It won't be good if they choose to be here at the same time as the road is being redone. We may have a closed campus if so. We're hoping they put us off until July.
- I'm very happy with the way the City is handling the water issues. They did it in a way to not block access to Jackson Street. They've been agreeable and have done everything so nicely.

Ms. Susalla made the motion, with support from Ms. Johnson, to accept the CEO's Report as presented. The motion carried.

#### IX. COMMITTEE REPORTS:

- a. AUDIT COMMITTEE (03/26/2024): Mr. Gray presented the report. Ms. Willis made the motion, with support from Ms. Brown, to accept the minutes of the 03/26/2024 Audit Committee meeting as presented. The motion carried.
- b. CCBHC COMMITTEE (03/14/2024): Mr. Groustra presented the report. Ms. Brown made the motion, with support from Ms. Susalla, to accept the minutes of the 03/14/2024 CCBHC Committee meeting as presented. The motion carried.
- c. PERSONNEL COMMITTEE (03/18/2024): Mr. Kozfkay presented the report. Ms. Susalla made the motion, with support from Ms. Willis, to accept the minutes of the 03/18/2024 Personnel Committee meeting as presented. The motion carried.
- d. PROGRAM COMMITTEE (03/12/2024): Ms. Brown presented the report. Ms. Willis made the motion, with support from Ms. Susalla, to accept the minutes of the 03/12/2024 Program Committee meeting as presented. The motion carried.
- e. CONSUMER ADVISORY BOARD (03/06/2024): Ms. Brown presented the report. Ms. Susalla made the motion, with support from Ms. Weber, to accept the minutes of the 03/06/2024 Consumer Advisory Board meeting as presented. The motion carried.
- f. PARENT ADVISORY COUNCIL (03/11/2024): Mrs. Johnson presented the report. Ms. Susalla made the motion, with support from Mr. Ballard, to accept the minutes of the 03/11/2024 Parent Advisory Council meeting as presented. The motion carried.
- g. OTHER: There were no other Committee Reports.

- X. PIHP REPORT: Mr. Kozfkay shared that there was an error in how the Region was billing. The State or Feds requested \$1.7 Million be repaid to them. As a result, they moved monies from different areas to take care of all but \$700,000. They used PA2 funds from St. Clair and Genessee Counties to finish paying for that. Opioid Residential Treatment forms weren't being filled out; that was the reason the Region couldn't use the grant funds to pay for the service and had to find another way. He also shared that virtual votes do not count toward a quorum. The Board Chair is going to speak with those members that have been attending virtually. Lastly, the Board received a letter from a lady who was let go at the Region. She claimed that she didn't receive appropriate supervision to complete her job the way she was supposed to. Prior to being let go, she requested an investigation be done. Raymond Robson completed the investigation and submitted the report to Jim Johnson. There was no support of her claim found. The Board received another letter from her requesting a review from someone else. The Region10 Board met to discuss how to respond. They will provide copy of her letter to their attorney. At the next meeting, the attorney will be present to make a recommendation on how to proceed with the issue. The lady that was let go and asked for the investigations is also an attorney. We anticipate more issues to come along with this.

Ms. Brown made the motion, with support from Ms. Weber, to accept the PIHP Report as presented. The motion carried.

XI. OLD BUSINESS

a. OTHER: There was no old business to discuss.

XII. NEW BUSINESS

a. BILLS: Mr. Gray presented the report. Mr. Gray made the motion, with support from Mr. Ballard, to approve the checks numbered 56519 thru 56663 in the amount of \$1,327,671.80. The motion carried.

b. CREDIT CARD STATEMENT: Mr. Gray presented the report. Mr. Gray made the motion, with support from Mr. Ballard, to approve the credit card statement for the period of 02/16/2024 thru 03/15/2024 in the amount of \$61,819.45. The motion carried.

c. ASO AGREEMENT WITH ST. CLAIR CMH, CDM #3328: Mr. Morris presented the CDM. Mr. Gray made the motion, with support from Mr. Groustra, to approve the contract with St. Clair CMH, effective 10/01/2023, be signed. The motion carried.

d. REAPPOINTMENT TO THE PARENT ADVISORY COUNCIL, CDM #3329: Mr. Morris presented the CDM. Mr. Gray made the motion, with support from Ms. Willis, to confirm the reappointment as recommended of Sharlene Hendricks, term expiring 04/30/2027. The motion carried.

e. CARE MANAGER POSITION, CDM #3330: Mr. Morris presented the CDM. Mr. Ballard made the motion, with support from Ms. Brown, to approve that a new Full-Time Care Manager be hired to meet the needs of individuals. The motion carried.

f. OTHER: Mr. Morris shared that there is some information under the Green Section from the Board Retreat.

XIII. REPORTS ON MEETINGS ATTENDED: Ms. Susalla shared that the Board Retreat was great; the presentations and the venue. New Grounds was a great host. Mr. Morris shared that from Strategic Visioning, we are looking to improve our brand and image. Improving Lives Through Healthy Minds. More to come.

XIV. PUBLIC COMMENTS: Mr. Kozfkay thanked the Board for filling in for him while he was gone.

XV. ANNOUNCEMENTS: Ms. Willis wished everyone a Happy Easter.

XVI. DATE OF NEXT SCHEDULED MEETING: The April Board meeting will be held on Tuesday, April 30, 2024, at 5:00 p.m.

XVII. ADJOURNMENT: There being no further business to discuss, the meeting adjourned at 5:42 p.m.

Date: \_\_\_\_\_

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Robert Kozfkay, Chairperson

Date: \_\_\_\_\_

\_\_\_\_\_  
Linda Willis, Board Secretary

Date: \_\_\_\_\_

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Merisa Thomas, Recording Secretary