

APPROVED: \_\_\_\_\_

PROPOSED MINUTES

**SANILAC COUNTY COMMUNITY MENTAL HEALTH AUTHORITY**

JUNE 25, 2024

MEMBERS PRESENT: Roger Ballard, Lynne Brown, Bill Gray, Joyce Johnson, Robert Kozfkay, Brett Lester, Anna Lopez, Nanette Susalla, Angela Weber, and Linda Willis

MEMBERS ABSENT: Robyn Gorringer and John Groustra (both excused)

STAFF PRESENT: Wil Morris, Nicole Beagle, Beth Westover, Jamie Reinke, Nancy Tezak, Sheila Hill, Kendra Parsons, Angie Hooper, and Merisa Thomas

GUESTS: Mike Borashko (MARCO)

I. CALL TO ORDER: The Chairperson, Robert Kozfkay, called the meeting to order at 5:02 p.m.

The Pledge of Allegiance was recited by everyone in attendance and Mr. Brett Lester offered a prayer.

II. ROLL CALL: Mrs. Merisa Thomas, Recording Secretary, took the roll. A quorum was present.

III. RECOGNITION OF GUESTS: Mr. Kozfkay acknowledged the staff and guest in attendance.

IV. ADOPTION OF AGENDA: Ms. Brown made the motion, with support from Ms. Willis, to approve the Agenda as presented. The motion carried.

V. PRESENTATION: Mrs. Hill presented the new staff to the Board via slideshow. The Board appreciated the presentation.

VI. COMMENTS FROM THE PUBLIC: There were no comments.

VIII. APPROVAL OF MINUTES: Mr. Ballard made the motion, with support from Ms. Weber, to approve the 05/28/2024 Board Meeting minutes as presented. The motion carried.

IX. CEO'S REPORT: In addition to the written report, Mr. Morris added:

- Thank you to MDOT and the City of Sandusky for making progress and ease of access to our buildings.
- I've been attending department staff meetings in the Agency in the past few weeks. CCBHC has helped us expand as we're providing 30% more services.
- We have a shared relationship with McKenzie and have scheduled meetings with Aspire to co-locate at local doctors' offices.
- The County Commissioners approached me to do a supporting resolution to our resolution related to Conflict Free Case Management.
- State-wide, Sanilac CMH is well respected by other rural CMHs. We are the most rural, given the status of "frontier" community. I'm attending a meeting on Friday with the Rural CMH Group. They're going to share the idea of using iPads – something we're already doing. 😊

- We're awaiting our finished document from Clear Ideas for Strategic Visioning. You've all received your new shirts and badges with the new logo. Three main goals resulted from Strategic Visioning.
  1. Streamline access to services/Improve coordination of care.
  2. Attract and retain qualified and necessary talent.
  3. Community education about mental health and available services.
- We approved the purchase of brochures and books a few months ago. I've brought examples to share with you all.
- I received a phone call today from St. Clair CMH giving preliminary notice to terminate our and Lapeer's collaborative relationship regarding our EMR. More discussion to come under Other. It's been a 23-year-old relationship, and this is the first I've heard from them that they've been unhappy.

Mr. Gray made the motion, with support from Ms. Brown, to accept the CEO's Report as presented. The motion carried.

X. COMMITTEE REPORTS:

a. AUDIT COMMITTEE (06/25/2024): Mr. Gray presented the report. Ms. Susalla made the motion, with support from Ms. Weber, to accept the 06/25/2024 Audit Committee minutes as presented. The motion carried.

b. CCBHC COMMITTEE (06/06/2024): Mr. Lester presented the report. Mr. Ballard made the motion, with support from Mr. Gray, to accept the 06/06/2024 CCBHC Committee meeting minutes as presented. The motion carried.

c. PERSONNEL COMMITTEE (06/17/2024): Mr. Gray presented the report. Ms. Willis made the motion, with support from Ms. Susalla, to approve the 06/17/2024 Personnel Committee meeting minutes as presented. The motion carried. Mr. Morris added that the Union Representative, Terry Campbell, announced her upcoming retirement at the last meeting, and he shared his appreciation for all the good work she's done.

d. PREVENTION AND PUBLIC EDUCATION COMMITTEE (06/17/2024): Ms. Brown presented the report. Ms. Willis made the motion, with support from Mr. Gray, to approve the 06/17/2024 Prevention and Public Education Committee meeting minutes as presented. The motion carried.

e. PROGRAM COMMITTEE (06/18/2024): Mr. Lester presented the report. Ms. Susalla made the motion, with support from Mr. Gray, to approve the 06/18/2024 Program Committee meeting minutes as presented. The motion carried.

f. CONSUMER ADVISORY BOARD (06/05/2024): Ms. Brown presented the report. Ms. Susalla made the motion, with support from Ms. Johnson, to approve the Consumer Advisory Board meeting minutes for 06/05/2024 as presented. The motion carried.

g. PARENT ADVISORY COUNCIL (06/10/2024): Mrs. Johnson presented the report. Ms. Brown made the motion, with support from Mr. Gray, to approve the 06/10/2024 Parent Advisory Council meeting minutes as presented. The motion carried.

h. RECIPIENT RIGHTS ADVISORY COMMITTEE (06/18/2024): Mr. Lester presented the report. Ms. Susalla made the motion, with support from Ms. Willis, to approve the 06/18/2024 Recipient Rights Advisory Committee meeting minutes as presented. The motion carried.

i. OTHER: There were no other committee reports.

XI. PIHP REPORT: Mr. Kozfkay reported on the June 21, 2024 PIHP Board meeting. There were 2 resolutions: Conflict-Free Case Management and the Internal Services Fund. The ISF balance is significant. The Region has one year to make adjustments and pay back the excess funds to the State. It could cost the Region \$35 million. More details are in your packets. Ms. Willis made the motion, with support from Ms. Brown, to accept the PIHP Report as presented. The motion carried.

XII. OLD BUSINESS:

a. OTHER: There was no other old business.

XIII. NEW BUSINESS:

a. BILLS: Mr. Gray made the motion, with support from Mr. Ballard, to pay the checks numbered 57047 through 57230 in the amount of \$1,292,915.86 as presented. The motion carried.

b. CREDIT CARD STATEMENT: Mr. Gray made a motion, with support from Ms. Susalla, to pay the credit card statement for the period 05/16/2024 – 06/17/2024 in the amount of \$62,186.74 as presented. The motion carried.

c. FY2024-2025 BOARD ASSOCIATION DUES, CDM #3338: Mr. Morris presented the CDM to the Board. Mr. Gray made the motion, with support from Ms. Willis, to pay the FY2025 Board Association Dues in the amount of \$11,547. The motion carried.

d. RECIPIENT RIGHTS ADVISORY COMMITTEE VACANCY, CDM #3339: Mr. Morris presented the CDM to the Board. Ms. Susalla made the motion, with support from Mr. Gray, to approve the appointment of Tonya Potter to finish out a three-year appointment, ending on March 31, 2025, to the Recipient Rights Advisory Committee to fill the vacant position. The motion carried.

e. FY2024 BUDGET REVISION, CDM #3340: Mr. Morris presented the CDM to the Board. Mr. Ballard made the motion, with support from Mr. Gray, to approve the FY2024 Revised Budget of \$29,711,142. The motion carried.

f. ANNUAL VEHICLE REPLACEMENT, CDM #3341: Mr. Morris presented the CDM to the Board and clarified that he's requesting bid exception permission. Mr. Ballard made the motion, with support from Mr. Gray, to approve the lease of 4 2024 Chevrolet Traverse from McDonald Chevy Buick at a cost of \$38,995 each/ \$698 per month which includes deposit, documentation, and title; permission to look for and purchase a used truck that meets our needs at a cost of \$45,000.00 or less, and permission to have the additional work done to the truck as outlined; and a policy waiver for the used truck due to the purchase being for used equipment. A roll call vote was taken: Ballard, yes; Brown, yes; Gray, yes; Johnson, yes; Kozfkay, yes; Lester, yes; Lopez, yes; Susalla, yes; Weber, yes; Willis, yes; Gorringer, absent; Groustra, absent. The motion carried.

g. OTHER: Mr. Morris shared that the Agency is evaluating the effectiveness of having its own contract with PCE, either on our own or with Lapeer. The cost would be no more than 10% additional to where we are now. I'm asking the Board for prior approval to pursue a position; a data management staff person, supervisory level or higher, to manage OASIS and the EMR. Lapeer would fund their portion if we do this with them. We're looking for support to move forward, because it will be a quick turnaround. Discussion held. Mr. Gray made the motion, with support from Ms. Brown, to approve proceeding with this PCE issue and solution as outlined. The motion carried.

XIV. REPORTS ON MEETINGS ATTENDED: Ms. Susalla reported that the CMHAM Summer Conference was short but nice.

XV. PUBLIC COMMENTS: There were no comments from the public.

XVI. ANNOUNCEMENTS: Happy Birthdays were shared.

XVII. DATE OF NEXT SCHEDULED MEETING: Tuesday, July 30, 2024 at 5:00 p.m.

XVIII. ADJOURNMENT: There being no further business to discuss, the meeting adjourned at 5:57 p.m.

DATE: \_\_\_\_\_

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Robert Kozfkay, Chairperson

DATE: \_\_\_\_\_

\_\_\_\_\_  
Linda Willis, Secretary

DATE: \_\_\_\_\_

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Merisa Thomas, Recording Secretary