

PROPOSED MINUTES

SANILAC COUNTY COMMUNITY MENTAL HEALTH AUTHORITY

SEPTEMBER 24, 2024

MEMBERS PRESENT: Lynne Brown, Bill Gray, Joyce Johnson, Robert Kozfkay, Brett Lester, Roger Ballard, Nanette Susalla, Angela Weber, Robyn Gorringer, John Groustra and Linda Willis

MEMBERS ABSENT: Anna Lopez (excused)

STAFF PRESENT: Wil Morris, Nicole Beagle, Tony Shaver, Beth Westover, Jamie Reinke, Nick Hauxwell, Beth Fromwiller, and Angie Hooper

GUESTS: None

- I. CALL TO ORDER: The Chairperson, Mr. Robert Kozfkay, called the meeting to order at 5:04 p.m.

The Pledge of Allegiance was recited by everyone in attendance and Mrs. Robyn Gorringer offered a prayer.
- II. ROLL CALL: Mrs. Angie Hooper, Recording Secretary, took the roll. A quorum was present.
- III. RECOGNITION OF GUESTS: Mr. Kozfkay acknowledged the staff in attendance.
- IV. ADOPTION OF AGENDA: Ms. Willis made the motion, with support from Ms. Brown, to approve the Revised Agenda to include CDM #3358 and CDM #3359 as presented. The motion carried.
- V. COMMENTS FROM THE PUBLIC: There were no comments from the public.
- VI. APPROVAL OF MINUTES: Ms. Susalla made the motion, with support from Ms. Johnson, to approve the August 20, 2024, Board Meeting minutes as presented. The motion carried.
- VII. CEO'S REPORT: In addition to the written report, Mr. Morris added:
 - The parking lot construction is complete. We are pleased with the outcome.
 - Mr. Morris had a phone conversation today with the Issue Media Group regarding informative and positive articles related to our Recipient Rights system and innovative ways Community Mental Health agencies can collaborate with medical clinics to provide services to individuals.
 - Mr. Morris will present a CCBHC update during the public section of the County Commissioners' meeting on October 1st.
 - Sanilac Transportation transported fifteen individuals and two staff to the Walk-a-Mile Rally in Lansing. Mr. Morris attended the event as well. The event was a success focusing on banishing the behavioral health stigma and promoting mental health awareness.
 - We applied for a grant to assist us in showing our appreciation to our CMH staff. With that grant, we had a Staff Appreciation Day today which included a pizza lunch, a DQ gift card worth \$30.00, and a certificate for a turkey from Weeks' Meat Market in Richmond. Under new business Mr. Morris will present CDM #3358 regarding a staff longevity bonus.

Mr. Gray made the motion, with support from Mr. Groustra, to accept the CEO's Report as presented. The motion carried.

VIII. COMMITTEE REPORTS:

a. AUDIT COMMITTEE (09/24/2024): Mr. Gray presented the report. Ms. Willis made the motion, with support from Ms. Brown, to accept the 09/24/2024 Audit Committee minutes as presented. The motion carried.

b. CCBHC COMMITTEE (09/12/2024): Mr. Groustra presented the report. Ms. Susalla made the motion, with support from Ms. Brown, to accept the 09/12/2024 CCBHC Committee meeting minutes as presented. The motion carried.

c. PERSONNEL COMMITTEE (09/16/2024): Mr. Gray presented the report. Ms. Willis made the motion, with support from Ms. Brown, to approve the 09/16/2024 Personnel Committee meeting minutes as presented. The motion carried.

d. PROGRAM COMMITTEE (09/10/2024): Mr. Lester presented the report. Ms. Susalla made the motion, with support from Mr. Gray, to approve the 09/10/2024 Program Committee meeting minutes as presented. The motion carried.

e. CONSUMER ADVISORY BOARD: The September 2024 meeting was canceled due to parking lot construction.

f. PARENT ADVISORY COUNCIL: The September 2024 meeting was canceled due to parking lot construction.

g. RECIPIENT RIGHTS ADVISORY COMMITTEE (09/17/2024): Mr. Lester presented the report. Ms. Susalla made the motion, with support from Mr. Ballard, to approve the 09/17/2024 Recipient Rights Advisory Committee meeting minutes as presented. The motion carried.

h. OTHER: There were no other committee reports.

IX. PIHP REPORT: Mr. Kozfkay reported on the September 20, 2024, PIHP Board Meeting. Mr. Carpenter presented the July 2024 finance report, revealing flattened eligibles and revenue trends, except for April rate adjustments. DAB eligibles are continuing to decline to pre-pandemic levels. Traditional Medicaid has a surplus and CCBHC Medicaid and Healthy Michigan have a deficit of \$7.5 million, potentially causing a state receivable.

Mr. Carpenter reviewed the report, noting no ISF use in FY2025, a \$.20 Direct Care Wage increase, and \$33 million unspent Mental Health and SUD funds. Final rates are expected to increase, but no official guidance has been received.

Mr. Gray made the motion, with support from Ms. Brown, to accept the PIHP Report as presented. The motion carried.

X. OLD BUSINESS:

a. OTHER: There was no old business.

XI. NEW BUSINESS:

a. BILLS: Mr. Gray made the motion, with support from Mr. Ballard, to pay the checks numbered 57455 through 57728 in the amount of \$2,607,676.89 as presented. The motion carried.

- b. CREDIT CARD STATEMENT: Mr. Gray made a motion, with support from Mr. Groustra, to pay the credit card statement for the period 08/16/2024 – 09/15/2024 in the amount of \$46,684.23 as presented. The motion carried.
- c. ADMIN FIRE PANEL REPLACEMENT, CDM #3347 Revised: Mr. Morris presented the CDM to the Board. Ms. Susalla made the motion, with support from Mr. Lester, to approve the added cost of \$2,055.93 for the additional hardware and labor needed to replace the current fire panel and other necessary equipment. The motion carried.
- d. FY2024 SATISFACTION SURVEY SUMMARY, CDM #3352: Mr. Hauxwell presented the CDM to the Board. Mr. Gray made the motion, with support from Ms. Brown, to approve the FY2024 Satisfaction Survey Summary as presented. The motion carried.
- e. FY2024 BUDGET REVISION, CDM #3353: Mr. Shaver presented the CDM to the Board. Mr. Gray made the motion, with support from Mr. Groustra, to approve the FY2024 revised budget of \$30,236,128.00 as presented. The motion carried.
- f. FY2025 MASTER IT PLAN, CDM #3354: Mr. Morris presented the CDM to the Board. Ms. Susalla made the motion, with support from Ms. Willis, to approve the Master IT Plan for FY2025 and any purchases associated with the plan with a cost not to exceed the listed price plus 10%. The motion carried.
- g. FY2025 BUDGET, CDM #3355: Mr. Shaver presented the CDM to the Board. Ms. Johnson made the motion, with support from Ms. Brown, to approve the FY2025 budget of \$30,051,892.00 as presented. The motion carried.
- h. FY2025-2026 AGENCY CONTRACT RENEWALS, CDM #3356: Mr. Morris presented the CDM to the Board. Ms. Willis made the motion, with support from Ms. Brown, to approve the continuation of the listed outside agency contracts for the period 10/1/2024 to 9/30/2026. The motion carried.
- i. FY2025-2026 INPATIENT PSYCHIATRIC HOSPITAL CONTRACT RENEWALS, CDM #3357: Mr. Morris presented the CDM to the Board. Mr. Groustra made the motion, with support from Ms. Brown, to approve the continuation of the listed inpatient psychiatric hospital contracts for the period 10/1/2024 to 9/30/2026. The motion carried.
- j. FY2024 STAFF LONGEVITY BONUS, CDM #3358: Mr. Morris presented the CDM to the Board. Ms. Susalla made the motion, with the support of Ms. Willis, to approve the FY2024 longevity bonus for AFSCME, TPOAM, and independent contract staff as outlined. The motion carried.
- k. FY2025 PIHP/SANILAC CMH COMPREHENSIVE SPECIALTY SERVICES NETWORK CONTRACT – MEDICAID MANAGED SPECIALTY SUPPORTS AND SERVICES CONTRACT & TREATMENT SERVICES CONTRACT, CDM #3359: Mr. Morris presented the CDM to the Board. Mr. Gray made the motion, with the support of Mr. Groustra, to approve the contracts with Region 10 to provide services effective 10/1/2024 to 9/30/2025 and to authorize the CEO to execute the contract prior to the October 8, 2024, deadline if no substantial issues are found after review. The motion carried.
- l. OTHER: There was no other new business.

XII. REPORTS ON MEETINGS ATTENDED: Mrs. Gorringer attended the Celebration of Life of Mr. Lynn Frisbey on September 14th. Mr. Frisbey was integral part of CMH and volunteered much of his time taking individuals bowling.

- The Walk-a Mile Rally and Suicide Awareness Remembrance Walk were both well attended.
- Mr. Ballard reported he attended the Fall Family Fun Fest in Marlette on September 21st. He stated the event was a huge success and the CMH Booth was a hit with the public.

XIV. PUBLIC COMMENTS: Mr. Groustra brought in apples. Help yourself!

XV. ANNOUNCEMENTS: The Fall Conference dates are approaching.

XVI. DATE OF NEXT SCHEDULED MEETING: Tuesday, October 29, 2024, at 5:00 p.m.

XVII. ADJOURNMENT: There being no further business to discuss, the meeting adjourned at 5:53 p.m.

DATE: _____

Robert Kozfkay, Chairperson

DATE: _____

Linda Willis, Secretary

DATE: _____

Angie Hooper, Recording Secretary