

APPROVED: February 25, 2025

PROPOSED MINUTES

**SANILAC COUNTY COMMUNITY MENTAL HEALTH AUTHORITY**

JANUARY 28, 2025

MEMBERS PRESENT: Roger Ballard, Lynne Brown, Robyn Gorringer, Bill Gray, John Groustra, Joyce Johnson, Robert Kozfkay, Brett Lester, Anna Lopez, Nanette Susalla, and Linda Willis

MEMBERS ABSENT: Angie Weber (excused)

STAFF PRESENT: Nicole Beagle, Beth Westover, Tony Shaver, Sheila Hill, Nancy Tezak, Angie Hooper, Kendra Parsons, Marjorie Kirkpatrick, Courtney Mahaffy, and Merisa Thomas

GUESTS: None

I. CALL ORDER: The Chairperson, Mr. Robert Kozfkay, called the meeting to order at 5:00 p.m.

The Pledge of Allegiance was recited by everyone in attendance and Mrs. Robyn Gorringer offered a prayer.

II. ROLL CALL: Mrs. Merisa Thomas, Recording Secretary, took the roll. A quorum was present.

III. RECOGNITION OF GUESTS: Mr. Kozfkay acknowledged the staff in attendance.

IV. ADOPTION OF AGENDA: Ms. Brown made the motion, with support from Ms. Willis, to approve the Agenda as presented. The motion carried.

V. COMMENTS FROM THE PUBLIC: There were no comments from the public.

VI. PRESENTATION - RECIPIENT RIGHTS TRAINING: Mrs. Nancy Tezak provided the Board with their annual Recipient Rights Training. The Board Members' questions were answered.

VII. APPROVAL OF MINUTES: Mr. Ballard made the motion, with support from Ms. Willis, to approve the December 17, 2024, Board Meeting minutes as presented. The motion carried.

VIII. CEO'S REPORT: In addition to the written report, Mrs. Beagle shared:

- The Agency is updating policies and procedures right now.
- Sanilac County has a new Emergency Manager, Eric Holman.
- The Car Wash is up and running.
- Wil and Nicole met with Aspire and their staff regarding CCBHC and what we have to offer and the different ways that we can collaborate to lessen the barriers to services.
- We are in a good place Personnel-wise. The last few hires are staff that have left and are now coming back to our Agency. That speaks volumes about how our Agency runs and the way we value our employees.
- We're working on a contract with SVSU to offer a discount for staff to obtain their master's degree.
- Nicole is meeting with the elementary principals, seeking to collaborate to better serve the kiddos that we have in common.

- Our February 2025 Staff of the Month is Kevelin Patton. He's a Peer Support Specialist that is constantly reminding us of recovery and what our individuals are capable of. He keeps us empathetic and is an asset to the Agency and an excellent Peer. Congratulations, Kevelin!
- We're anticipating some movement to come from the State with the legislation that didn't get passed before they went on break. Discussion held regarding the freeze on Federal Grants. Nicole explained that it was signed last night that grants for certain programs are suspended until further notice. Wil has been asking questions and seeking clarification as to how this will affect CCBHC and whether it will affect us. No need to panic at this time.
- The Adopt-A-Family thank you letter that the Agency received was shared with the Board.

Ms. Brown made the motion, with support from Ms. Lopez, to accept the CEO's Report as presented. The motion carried.

IX. COMMITTEE REPORTS:

a. AUDIT COMMITTEE (1/28/2025): Mr. Gray presented the report. Ms. Susalla made the motion, with support from Ms. Willis, to accept the 1/28/2025 Audit Committee meeting minutes as presented. The motion carried.

b. CCBHC COMMITTEE (1/9/2025): Ms. Brown presented the report. Ms. Willis made the motion, with support from Ms. Johnson, to accept the 1/9/2025 CCBHC Committee meeting minutes as presented. The motion carried.

c. PERSONNEL COMMITTEE (1/13/2025): Mr. Gray presented the report. Ms. Brown made the motion, with support from Ms. Willis, to approve the 1/13/2025 Personnel Committee meeting minutes as presented. The motion carried.

d. PROGRAM COMMITTEE (1/14/2025): Mr. Lester presented the report. Ms. Brown made the motion, with support from Ms. Susalla, to approve the 1/14/2025 Program Committee meeting minutes as presented. The motion carried.

e. CONSUMER ADVISORY BOARD (1/8/2025): Ms. Brown presented the report. Ms. Willis made the motion, with support from Ms. Susalla, to approve the 1/8/2025 Consumer Advisory Board meeting minutes as presented. The motion carried.

f. PARENT ADVISORY COUNCIL (1/6/2025): Ms. Johnson presented the report. Ms. Brown made the motion, with support from Mr. Gray, to approve the 1/6/2025 Parent Advisory Council meeting minutes as presented. The motion carried.

g. OTHER: There were no other committee reports.

X. PIHP REPORT: Mr. Kozfkay shared that the Region continues to do well financially. Jim Johnson submitted his resignation in a closed session at the last meeting. The Chair negotiated the conditions of Jim's resignation with him. His request of 90 days was worked down to 30 days working and 30 days additional pay. Kellie Vanwormer was appointed interim CEO and the Executive Committee is in the process of trying to locate a permanent CEO. The Executive Committee is meeting on Friday to finish up the discussions before presenting to the full board at its next meeting. Mr. Gray made the motion, with support from Ms. Brown, to accept the PIHP Report as presented. The motion carried.

XI. OLD BUSINESS:

a. OTHER: There was no other old business.

XII. NEW BUSINESS:

- a. BILLS: Mr. Gray made the motion, with support from Ms. Brown, to pay the checks numbered 58245 through 58454 in the amount of \$1,982,414.72 as presented. The motion carried.
- b. CREDIT CARD STATEMENT: Mr. Gray made a motion, with support from Mr. Groustra, to pay the credit card statement for the period 12/17/2024 to 1/15/2025 in the amount of \$36,139.26 as presented. The motion carried.
- c. FY24 MICHIGAN MISSION-BASED PERFORMANCE INDICATOR (MMBPI) ANNUAL REPORT, CDM #3375: Mrs. Westover introduced Courtney Mahaffy, Quality Supervisor, to the Board. Ms. Mahaffy presented the CDM to the Board. Mr. Gray made the motion, with support from Ms. Johnson, to accept the FY24 Michigan Mission-Based Performance Indicator Annual Report as presented. The motion carried.
- d. VEHICLE LEASE BUY OUT, CDM #3376: Mrs. Westover presented the CDM to the Board. Mr. Gray made the motion, with support from Mr. Ballard, to approve the purchase of the currently leased 2022 Chevy Traverse for \$19,761.50 from McDonald Chevy Buick and a policy waiver for the used vehicle due to the purchase being for used equipment. Per our policy BA080 "Used Equipment – If used equipment is being purchased, advertisements are not required, and bids are not required. Used equipment can vary in age, condition, etc. and bid comparisons would not be possible." The waiver must be approved by two of the following: Board Chair, Board Vice Chair, Board Auditor or the CEO. The motion carried.
- e. FY25 PIHP/SANILAC CMH COMPREHENSIVE SPECIALTY SERVICES NETWORK CONTRACT – MEDICAID MANAGED SPECIALTY SUPPORTS AND SERVICES CONTRACT, CDM #3377: Mrs. Westover presented the CDM to the Board. Mr. Groustra made the motion, with support from Mr. Gray, to approve the renewal of the contracts with Region 10 to provide CMH services effective 10/01/2024 – 09/30/2025. The motion carried.
- f. SANILAC CMH/CCBHC REQUIRES MASTER LEVEL CLINICIANS TO MEET SERVICE NEEDS FOR INDIVIDUALS SERVED, CDM #3378: Mrs. Beagle presented the CDM to the Board. Mr. Gray made the motion, with support from Mr. Ballard, to approve Sanilac CMH entering into a contract with SVSU for up to one (1) bachelor level staff member each year, along with tuition/books, to promote within for master level clinician positions. The CEO is authorized to sign the contract with SVSU. The motion carried.
- g. OTHER: There was no other new business.

XIII. REPORTS ON MEETINGS ATTENDED: No meetings attended.

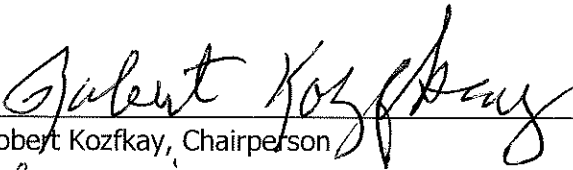
XIV. PUBLIC COMMENTS: There were no comments from the public.

XV. ANNOUNCEMENTS: Mr. Kozfkay backtracked to the PIHP Report. The State and Region 10 attorneys will be meeting soon regarding the amendment to the contract regarding the ISF. Also, Macomb County has joined us in our lawsuit. Drive safe, everyone!

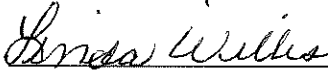
XVI. DATE OF NEXT SCHEDULED MEETING: Tuesday, February 25, 2025, at 5:00 p.m.

XVII. ADJOURNMENT: There being no further business to discuss, the meeting adjourned at 5:54 p.m.

DATE: 2-25-25

  
Robert Kozfkay, Chairperson

DATE: 2-25-25

  
Linda Willis, Secretary

DATE: 2-25-25

  
Merisa Thomas, Recording Secretary